



AIRPORT CITY FLAT OWNER'S ASSOCIATION

238/126/3, JESSORE ROAD
KOLKATA-700 081

(Resolution of AGM-2019-20)

Ref. No.ACFOA/AGM/2020/

Date:16thAugust 2020

MINUTES OF THE 10th ANNUAL GENERAL MEETING HELD ON 16/08/2020

10th Annual General Meeting (AGM) of ACFOA was held on 16th August 2020 from 10:00AM onwards in Block-1 parking area with the President of the Association in the Chair.

The agenda fixed for discussion in the meeting were as given below:

- Welcome address by President, ACFOA
- Presentation of Annual Report for the year 2019-20 by Secretary, ACFOA
- Presentation of Accounts for the year 2019-2020 by Treasurer, ACFOA
- Formation of new committee for the year 2020-21
- Selection of Convener for Airport City Resident's Club for the year 2020-21
- Selection of President, Secretary & Treasurer of Durga Puja and Kali Puja Committee for the year 2020-21.
- Miscellaneous
- Vote of Thanks

1. Welcome address by President, ACFOA: Just before commencement of the AGM, flat owners or their representatives present in the meeting were provided with a copy of the Annual Report 2019-20 of ACFOA.

President, ACFOA commenced his address by welcoming all members and residents to the 10th AGM, in his welcome address. He also mentioned reasons for delay in conducting the

AGM and thanked all members and residents for their presence. He expressed his sincere gratitude towards all flat owners for supporting ACFOA whole heartedly during the entire period, briefly touched upon Covid-19 situation challenges and how ACFOA responded to these challenges when our 02 families tested COVID positive recently. Important highlights of 2019-2020 was shared with the participants, he also recognized the 2019-20 committee members for their hard work and contributions. The president then invited respected Secretary, ACFOA to present the Annual Report of ACFOA for the year 2019-20.

2. Submission of Annual Report for the year 2019-20:

Secretary Mr. H N Mishra presented the Annual Report, a copy of which along with account statement was distributed to the flat owners present at the meeting. He expressed his sincere gratitude towards all flat owners for supporting ACFOA whole heartedly during his tenure. Among many other highlights he mentioned that the maintenance charges for the FY 20-21 will remain same as the maintenance charge of the last Financial Year(FY). Penalty for late payment of maintenance charges will also remain same as it was in last FY.

He underlined the humanitarian aid that our association had contributed and arranged relief materials for marooned people due to super cyclone Amphan in the coastal areas of West Bengal and dispatched the relief materials with the help of a local NGO.

Then the session was open for discussion and final approval.

There was no major query raised by anybody on Annual Report. Mr. Amitava Ghosh from Block-03 appreciated the smooth functioning of ACFOA during pandemic situation. The secretary report was passed by house amid loud cheers.

Placement and Acceptance of the Annual Accounts 2019-20:

Treasurer Mr. Sudip Kumar Mitra presented the 'Receipts and Payment' section of the report along with the account statement. He explained each and every accounts head thoroughly. Also he mentioned that the Auditor could not audit the account due to Covid 19 pandemic situation,

the same will be carried out at an early date depending upon the easing of situation. Then he invited questions or query for clarification on it.

After completion of entire analysis over the annual accounts 2019-20 it was passed by the General Body unanimously.

3. The new Executive Committee / Governing Body for ACFOA for the year 2020-2021 are as follows:

President,	: Capt. Ashim Saha (Retd)
Vice President,	: Mr. D. K. Gautam
Secretary,	: Mr. H N Mishra
Treasurer,	: Mr.S.M. Umar
Assistant Secretary ,	: Mrs. Paromita Guha Roy
Assistant Treasurer,	Mr. Utpal Chakraborty

Executive Members of ACFOA are:

Mr. Samir Baran Saha.
Mr. Prosenjit Chowdhury,
Mr. Raj Shekhar Sinha,
Mrs. Sumita Chakraborty,
Mrs. Sulekha Adhikari,
Mr. Amitava Ghosh,
Mr. Biswajit Mondal,
Mr. Janeshwer Prasad,
Mr. Jayanta Ray Chaudhuri

4. Club Convener and Members 2020-21:

Convener: Mrs. Madhuparna Mondal.

(Any other willing residents may be associated after obtaining consent of the convener)

5. Formation of Durga Puja committee for the year 2020:

Following residents constitute Durgapuja Committee of ACFOA for the year 2020:

President:	Mrs. Paromita Guha Roy
Secretary:	Mrs. Sharmila Saha
Assistant Secretary:	Mrs. Rupali Saha.
Treasurer:	Mrs. Bhaswati Ray Chaudhuri

The above mentioned Durga Puja committee members may form various sub-committees depending upon the requirement for enabling greater inclusion and participation of residents.

6. Formation of Kali Puja Committee for the year 2019 is as follows:

Following residents constitute Kali Puja Committee of ACFOA for the year 2020:

President: Mrs. Sumita Chakraborty,
Secretary: Mrs. Madhuparna Mondal,
Treasurer: Mrs. Jayashree Chowdhury,

The above mentioned Kali Puja committee members may form various sub-committees depending upon the requirement for enabling greater inclusion and participation of residents.

7. Following resolutions were passed in the AGM:

7.1. Disrespect to any resident: Use of filthy and derogatory language, gestures, sign or body language derogatory and aggressive in nature by any Committee Member - should be a clause for termination from Committee / ineligible to be a committee member in ACFOA for a specific period.

7.2. Allocation of funds for legal expenses: Like previous year, this year also Rs. 1.5 lakh be allocated to meet legal expenses. This must continue every year.

7.3. Registration of Association (ACFOA) – The vendor to be pursued for registration of ACFOA.

7.4. Reminders to Defaulters of Maintenance Charges: Committee is required to issue reminders to those who are defaulters in paying maintenance charges and take legal action as required.

7.5 Purchase of a new Computer system: A new computer system be purchased and be dedicated for accounts of ACFOA for additional security of data.

7.6. Colour wash/Painting of blocks of housing society: The committee is required to take up colour wash/ paint of blocks of our housing society. Repair of damaged pillars/columns may also be looked into.

7.7. Installation of CCTV camera in Club room: Two CCTV cameras be installed in our club room.

7.8. Repair of roof to prevent water accumulation: This be taken up for all blocks before further damage to the roofs.

7.9: Repair of Mandir: Mandir of our society be taken up for repair. Lights and fans may be replaced if required.

7.10: Provision of Mobile Phone to Security Personnel: A mobile phone be provided to security personnel at the gate as alternate means of communication because BSNL Telephone mostly remains unserviceable.

7.11. Provision of Oxygen cylinder for relief of Covid -19 patients : The committee is required to procure oxygen cylinder for providing relief to Covid patients (if any) in the distressed period.

8. Depending upon feasibility, following may also be considered:

8.1. Reservation for women in ACFOA Committee: 50% of seats of committee members should be reserved for women in the ACFOA Committee.

8.2. Installation of better fire alarm: The committee may like to explore.

8.3. Exploring possibility of alternate escape route during fire: The committee may like to explore.

8.4. Installation of solar panel: The future committee may like to explore.

9. Miscellaneous Question Answer, Query Session:

Next session was open for discussion and query. Secretary and treasurer requested the General Body to raise their doubts, query if any, on annual report and last year's activity.

-Mr. Amitava Ghosh from Block-3 drew the attention of house towards accumulation of rain water on the roof and subsequent damage to roof surface; he requested for an early corrective action in this regard. It was included in resolution for action.

He also wanted to know what the ACFOA was doing for relief of Covid 19 patients (if any gets infected) of our society. Secretary explained briefly about the recent decision of the committee on procuring Oxygen cylinders for providing relief to 'would be' Covid patients. It was included in resolution for action.

-Mr. S M Umar of Block-03 requested for undertaking repair of damage pillar/column caused due to wear and tear of pillars / columns of our blocks. It was included in resolution for action.

10. Vote of Thanks: On conclusion of the AGM, the Secretary highlighted contribution of every executive member and residents. Further he also expressed thanks to safaiwala, cleaning staff, Security staff and all vendors including the grocery shop in the neighborhood for their excellent services during stressful Covid -19 situation. The Secretary expressed that it was never enough to thank the staff of ACFOA and the executive members. He thanked all present in the house for overwhelming support and continued patronage to the activities of ACFOA.

The meeting ended with vote of thanks to the chair.



President, ACFOA



Airport City Flat Owner's Association