

AIRPORT CITY FLAT OWNER'S ASSOCIATION

238/126/3, JESSORE ROAD
KOLKATA-700 081



20/09/2021

ACFOA/EGM/MOM/21-22/01

MINUTES OF EXTRA ORDINARY GENERAL BODY MEETING, 2021-22

Ref. No. The first EGM of the year 2021-22 was held on 19th September 2021 at 7.00 PM in the parking space of Block-10.
Following agenda points were discussed:

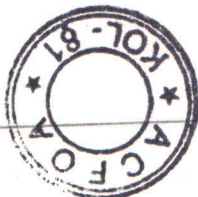
Agenda (1): -- General Budget 2021-22

Revised Budget has been accepted in EGM.

Head	Budget by Ex Committee	Actual Payment Done	Balance	Budget by New Committee
AGM Account	1500	0	1500	1500
Audit Expenses		0	0	12000
Bank Charges	1500	17.7	1482.3	1500
Bonus	89500	0	89500	40400
CCTV - Asset Purchase	0	0	0	40000
Conveyance	2000	0	2000	
Diesel Generator (AMC + Diesel)	2898	3792	-894	18000
Electricity Account	393901	110743	283158	353743
Fire Extinguishers	0	9086	-9086	10000
Garden Account	201216	65895	135321	200000
Gymnasium Account	16421	0	16421	16000
Legal	14175	2500	11675	14175
Lift Maintenance (AMC) +Lift Upgrade	227250	262530	-35280	370710
Mandir Expenses	84347	86808	-2461	121608
Office Expenses & Misc	90583	19749	70834	80000
Repair & Maintenance	171725	57589	114136	171725
Covid	40000	39706	294	40000
Security Account	1080000	382086	697914	1080000
Sweeper Account	288902	107561	181341	292800
Total Expenses	2705918	1148062.7	1557855.3	2864161
Actual Receipt				350483
Balance from Last year				-404104
Balance				

Resolution: - ACFOA committee will keep trying to collect outstanding maintenance charges as much as possible from remaining flat owners. If not achieved then Committee will utilize the reserved fund.

The august house accepted and approved the proposal of the Executive Committee with some correction.



20/09/2021

Agenda Point (2): -- Discussion on execution work of Painting our residential blocks & Boundary wall.

Our residential blocks were painted /colour washed in the financial year 2013-14. Now they have become due for painting again. The Executive Committee decided to take up the painting of residential blocks and boundary wall in FY 2021-2022.

Based on the recommendation of the Committee has decided in a meeting on 16.09.2021 that following areas will be covered under the scope of painting:

1.1. Painting work Scope

- 1.1.1. Outside wall of the residential blocks and common areas weather Coat,
- 1.1.2. Garage will be painted with Distemper.
- 1.1.3. Painting of boundary wall will be from inside & front portion will be painted on both sides.
- 1.1.4. Badminton court will be painted.
- 1.1.5. Windows will be painted from outside and pudding/putty will be applied on glass panes of windows. (Note: - Window grill will be painted with subjected to APPROVAL during AGM.)
- 1.1.6. Balcony grill for painting from outside.

1.2. Civil work Scope

- 1.2.1. Common bath rooms in all blocks – white cement grouting work. Outside wall of the residential blocks and common areas weather Coat,
- 1.2.2. Septic Tank – Damp treatment. (Note- it is one of the recurring cost which ACFOA are accepted).
- 1.2.3. Repair work for all building structure, Boundary walls and Siva Mandir.

Painting Agency:

It was decided that painting would be carried out by a renowned company.

It was also decided to obtain from reputed companies within a given dead line.

The quotation were analysed by the Executive committee members & here is the detail process as below.

Initial Participation

- 3 paint supply company participated (Berger, Asian and Dulux).
- 6 Vendors for civil work (3 vendors recommended by Asian, 2 vendors by Dulux & and 1 vendor from Airport city).
- 6 Vendors from painting work (3 vendors recommended by Asian, 2 vendors by Dulux & and 1 vendor from Berger).

Negotiation Stage

- Paint Supply – Asian Paints and Dulux called for negotiation as L1 and L2.
- Paint Application – 2 Applicator for Asian Paint & 2 vendor for Dulux called for negotiation.
- Civil work – L1 and L2 called for negotiation.



Final Conclusion

Recommendation from ACFOA will be provided during EGM and conclusion will be done during EGM.

Resolution (Final Conclusion): -

- New Sub-committee (Painting) has been formed in EGM, with the following members under headed by **Mr. Arnab Mukherjee**; -
 1. Mrs. Paromita Guha Roy
 2. Mrs. Pragati Mahapatra
 3. Mr. Dulal Saha
 4. Mr. Sudip Mitra
 5. Mr. Kaushik Dutta
- ACFOA committee members will brief in detail to the new Sub-committee (painting) committee members on 20th-Sep-2021 at 9.00PM IST in ACFOA office room.
- ACFOA has requested to Sub-committee (painting) to submit their final report by 25th-Sep-2021.
- ACFOA will be releasing final Civil and painting work order by 28th -Sep-2021.
- ACFOA will requesting all the Airport city Flat owners to pay their painting charges by 30th-Nov-2021.
- ACFOA requesting all the flat owners to pay their painting charges on time to complete our complex painting work smoothly on time.

The august house accepted and approved the above mentioned proposal in EGM

Agenda Point (3): -- Miscellaneous

- Collection of Maintenance charge of Flat conversion from commercial property to residential property has been APPROVED in EGM. Maintenance charges will be calculated and collect accordingly.
- 2020-21 balance sheet has been prepared and completed by our auditor and handed over to ACFOA office.

The august house accepted and approved the proposal of the Executive Committee without any changes

The august house appreciated the information. The meeting ended with vote of thanks to the chair.

Dulal Saha

Secretary, ACFOA

