

AIRPORT CITY FLAT OWNER'S ASSOCIATION

238/126/3, JESSORE ROAD
KOLKATA-700 081



Ref. No. (Resolution of AGM-2022-23) Date

Ref. No.ACFOA/AGM/2022-23/

Date:23stApril 2023

MINUTES OF THE 13th ANNUAL GENERAL **MEETING HELD ON 23/04/2023**

13th Annual General Meeting (AGM) of ACFOA was held on 21st August 2022 from 7 PM onwards in Airport City Club with the President of the Association in the Chair.

The agenda fixed for discussion in the meeting were as given below:

- Welcome address by Vice - President, ACFOA
- Presentation of Annual Report for the year 2022-23 by Secretary, ACFOA
- Presentation of Accounts for the year 2022-23 by Treasurer, ACFOA
- Formation of new committee for the year 2023-24
- Selection of Convener for Airport City Resident's Club for the year 2023-24.
- Selection of President, Secretary & Treasurer of Durga Puja and Kali Puja Committee for the year 2023-24.
- Miscellaneous
- Vote of Thanks



1. Welcome address by President, ACFOA:

Just before commencement of the AGM, flat owners or their representatives present in the meeting were provided with a copy of the Annual Report 2022-23 of ACFOA.

Vice - President, ACFOA commenced his address by welcoming all members and residents to the AGM, in his welcome address. He expressed his sincere gratitude towards all flat owners for supporting ACFOA whole heartedly during the entire period, Important highlights of 2022-23 was shared with the participants. He also recognized the 2022-23 committee members for their hard work and contributions. The president then invited respected Secretary, ACFOA to present the Annual Report of ACFOA for the year 2022-23.

2. Submission of Annual Report for the year 2022-23:

Secretary Mr. Dulal Saha presented the Annual Report, a copy of which along with the account statement was distributed to the flat owners present at the meeting. He expressed his sincere gratitude towards all flat owners for supporting ACFOA whole heartedly during his tenure. Among many other highlights he mentioned that the maintenance charges, CFA and Late fine for the FY 22-23 will remain same as it was in last FY.

3. Placement and Acceptance of the Annual Accounts 2022-23:

Treasurer Mr. Animesh Mukherjee along with Asst Treasurer Mr Arnab Mukherjee presented the 'Receipts and Payment' section of the report along with the account statement. He explained each account head thoroughly.

After completion of the entire analysis over the annual accounts 2022-23 it was passed by the General Body unanimously. There are few queries which will be discussed with auditor.

ACFOA accounts including Durga Puja, Kali Puja, Saraswati Puja and club was accepted by the house



4. The new Governing Body / Executive Committee for ACFOA for the year 2023-24 are as follows:

President	: Mr. T K Raychaudhary
Vice President	: Mr. Samir Baran Saha
Vice President	: Mr. Amalesh Chakraborty
Secretary	: Mrs. Madhuparna Mondal
Assistant Secretary	: Mr. Dulal Saha
Assistant Secretary	: Mr. Abhishek Mukherjee
Treasurer	: Mr. Arnab Mukherjee
Assistant Treasurer	: Mr. Parimal Sinha Roy

Executive Members of ACFOA are:

- Mr. Animesh Mukherjee
- Mr. Tuhin Dutta
- Mr. Siddhartha Banik

5. Club Convener and Member 2023-24:

- Mrs. Madhuparna Mondal

6. Mandir Convener 2023-24:

- Mr. Dulal Saha

7. Formation of Durga Puja committee for the year 2023:

Following residents constitute Durga Puja Committee of ACFOA for the year 2023:

President:	Mr. T K Roychoudhary
Secretary:	To be decided
Treasurer:	Mr. Biswajit Mondal



Internal Audit to be done by **Mr. Tarun Das**

The above-mentioned Durga Puja committee members may form various sub-committees depending upon the requirement for enabling greater inclusion and participation of residents.

8. Formation of Kali Puja Committee for the year 2023 is as follows:

Following residents constitute Kali Puja Committee of ACFOA for the year 2023:

President: Ms. Rupali Saha
Secretary: Ms. Madhuparna Mondal
Treasurer: **To be decided**

The above-mentioned Kali Puja committee members may form various sub-committees depending upon the requirement for enabling greater inclusion and participation of residents.

9. Following resolutions were passed in the AGM:

- Allocation of funds for legal expenses: Like previous year, this year also Rs. 1.5 lakh be allocated to meet legal expenses.
- Proposal for Registration of Association (ACFOA) passed in 20-21 AGM but to be concluded as early as possible.

10. Pending Activities for upcoming committee:

Sl. No	Resolution	Action
1	Water Tank	<ul style="list-style-type: none">• 5 water tank to be replaced
2	Tally	<ul style="list-style-type: none">• As suggested by CA prime account should be purchased.
3	Fire & Safety	<ul style="list-style-type: none">• Purchase of ladder till 4th Floor• Emergency Exit other than coming down to ground floor using staircase.• Fire alarm Upgrade.• Water supply during fire emergency.
4	Association registration	<ul style="list-style-type: none">• Registration to be taken by new committee as per govt guidelines
5	Auto Water Controller	<ul style="list-style-type: none">• Auto water controller for all the water tanks to be obtained



Vote of Thanks:

At the conclusion of the AGM, the Secretary highlighted the contribution of all executive members and residents. He thanked all present in the house for overwhelming support and continued patronage to the activities of ACFOA.

The meeting ended with a vote of thanks to the chair.

Sanvir Baran Jena
Vice - President
ACFOA 25/4/23

Dulal Saha
Secretary
ACFOA

